

BUS SAFETY INSPECTION CHECKLIST			
1. INCIDENT NAME/NUMBER		2. ORDER/REQUEST NUMBER	
3. OWNER/VENDOR NAME & COMPANY NUMBER			
4. AGREEMENT, PO, CONTRACT NO.		5. EXPIRES	
6. MAKE		7. MODEL, TYPE	
8. SERIAL NO./VIN		LICENSE NO.	

* Safety Items, <u>Do Not Accept Until Repaired</u>	Pre-Use		Release	
	Yes	No	Yes	No
1. DOT inspection in previous 12 mths when required	*			
2. Gauges and lights	*			
3. Seat belts	*			
4. Glass and mirrors	*			
5. Wipers and horn	*			
6. Clutch pedal: proper adjustment, ¾” free travel				
7. Cooling system: check radiator and hoses				
8. Oil level/condition: full and clean				
9. Battery: check for corrosion, loose terminals, tie downs				
10. Fuel system	*			
11. Electrical system: alternator and starter working				
12. Engine running: check for knocks and leaks				
13. Transmission: check for leaks				
14. Steering ( <i>See specialty items</i> )	*			
15. Tie rods, ball joints: check for looseness or bent	*			
16. Lubrication: check for dry fittings				
17. Brakes ( <i>See specialty items</i> )	*			
18. Drive line/U-joints: check for looseness				
19. Springs and shocks	*			
20. Differential: check for leaks				
21. Exhaust system ( <i>See specialty items</i> )	*			
22. Frame	*			
23. Tire and wheels: ¼” front, 3/16” rear tread required	*			
24. Accessories: jack, lug wrench, mounted spare				
25. Body and interior condition: describe & locate damage on back side of form				
26. Emergency Equipment required: ___ Fire Extinguisher ___ Spare fuses ___ Reflectors ___ Chock Blocks	*			
27. Operator(s) properly licensed: State _____ License No. _____ Class _____ Endorsements _____ Med Cert Exp Date _____				

11. RELEASE INSPECTION	
MILES _____ DATE _____ TIME _____	
VENDOR SIGNATURE: _____ TITLE _____	
INSPECTOR NAME: _____ TITLE _____ PRINT	

10. PRE-USE INSPECTION	<input type="checkbox"/> REJECTED
MILES: _____ DATE _____ TIME _____	
INSPECTOR NAME: _____ TITLE _____ PRINT	
<input type="checkbox"/> ACCEPTED	
MILES: _____ DATE _____ TIME _____	
VENDOR SIGNATURE: _____ TITLE _____ PRINT	
INSPECTOR NAME: _____ TITLE _____ PRINT	

Bus Specialty Requirements	Yes	No
1. <b>SAFETY CAGE:</b> Security nets WILL NOT be accepted. See page 17 of 2004 solicitation.		
2. <b>EMERGENCY DOORS:</b> Marked with 1-inch letters and identified with a red electric lamp that works when lights are needed. 393.92 1. No emergency exit sign over rear door (if cage in rear) 2. Roof hatch minimum size is 13X17” 3. All exits shall be properly labeled		
3. <b>FIRE EXTINGUISHER:</b> Minimum rating of 5BC, fully charged, maintained to permit visual check for charge and securely mounted(no bungee)		
4. <b>SPARE FUSES:</b> Not required for buses with relay systems		
5. <b>DRIVE SHAFT PROTECTION:</b> Must have at least one guard or bracket at the end of the shaft that would prevent whipping of the shaft in the event of failure		
6. <b>EXHAUST SYSTEM:</b> Gas Powered Buses: Tailpipe will exit at or within 6” forward of the rear most part of the bus Diesel Buses: Tailpipe will exit within 15” of the rear most part of the bus or to the rear of all doors or windows designed to be opened except windows designed to open solely as emergency exits 393.83 No exhaust leaks will be tolerated, no temp repairs		
7. <b>SPARE TIRE:</b> Full size, mounted on wheel required on all buses: tire must be secured to bus but not loose		
8. <b>STEERING SYSTEM:</b> 393.209 See table in CFR book for maximum steering lash allowed. Gear box, u-joints, ball joints and tie rods must be in good condition. Power steering systems will NOT have ANY leaks. Belts in good condition, steering wheel spokes may not be cracked or missing		
9. <b>BRAKES:</b> Parking brake must hold, air brakes must meet front protection regs and have low air warning devices and working air pressure gauge. Slack adjusters must be properly adjusted. Brake lining will conform to specs. NO leaks of air or fluid allowed		

COMMENTS: